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Office Memorandum • UNITED STATES GOVERNMENT

TO : C/MS

DATE: 8 December 1952

FROM : DC/MS

SUBJECT: Proposed Standards for Employee and Agent Selection

1. A meeting was held this date with ADCS/MO, C/TSD, C/PD and the undersigned, at which it was recommended that the following categories of physical standards be utilized:

<u>Qualification</u>	<u>Assignment</u>
Full Duty (General)	Ordinary Agency Duties in All Geographic Areas
Full Duty (Special)	Unusual Demanding Duties in All Geographic Areas (PM, etc.)
Departmental	Duties Confined to Less Arduous Types in Continental U. S.

2. In addition, the following recommendations are submitted:

a. All new employees should be evaluated for potential overseas qualification, regardless of the immediate proposed assignment indicated by the Personnel Office. It should be the function of the Medical Office to evaluate the individual as a physical and a psychological entity available to Agency-wide assignment; therefore, assignment should be the responsibility of the Personnel Office based upon the Medical Office's stipulations.

b. Maximum interpretive latitude should be effected through use of the waiver device, since this is the only means by which necessary standardization can be reconciled with the heterogenous demands of various field assignments.

c. Standardization of career physical qualifications should be deferred until such time as the Professional Selection Panel has defined its objectives, and beyond that point the Medical Office should reserve the prerogative of reconsidering every career candidate proposed by the Personnel Office, regardless of the individual's previous physical qualification.

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By: <i>[Signature]</i>
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